



**GAYATRI VIDYA PARISHAD**  
**INSTITUTE OF HEALTH CARE & MEDICAL TECHNOLOGY**  
**(GVP MEDICAL COLLEGE & HOSPITAL)**

# 6-25, Maridi Valley, Marikavalasa, Madhurawada, Visakhapatnam - 530048  
Hospital : 0891-2590132, College : 0891-2590134, Fax : 0891-2590131  
Email : medicalcollege@gvpmmc.in : website : www.gvpmmc.in

Ref. No.GVPIHCMT/20201121/5

Date: 21.11.2020

To  
The Registrar,  
Dr. NTRUHS,  
Vijayawada

Respected Sir,

Sub: Dr.NTRUHS-Academic-Opening of the colleges to conduct of classes to first year MBBS students – To prepare STANDARD OPERATING PROCEDURE to be followed by the colleges and to display in the college website immediately according to G.O.RT No.153, dt.30.10.2020 of the Higher Education, Government of AP – Compliance submitted – reg.

Ref: Your Lr. No.5389/A3/Academic/2015 dt. 21.11.2020.

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As per the instructions given in G.O.153 a Zoom meeting was conducted to all the students and parents on 17<sup>th</sup> Nov, 2020 before 9.15 AM to 10 AM. All students were circulated the resolutions (copy enclosed)

**S.O.P**

**Academic:**

- The exam going batch of 1<sup>st</sup> MBBS will be divided into 3 batches A, B & C of 50 each as shown below:

Roll No.	From	To
1 – 50	23.11.2020	02.12.2020
51-100	04.12.2020	13.12.2020
101-150	15.12.2020	24.12.2020

- In the 50 batch also all the faculty in every department will be involved in teaching (theory / practicals) and hence, each faculty will have to teach only 3 or 4 students maintaining the standard Covid protocol of sanitization, wearing the mask / face cover and maintaining physical distancing.
- Between in each class there will be a recess of at least 10 minutes, wherein the students will come out into the open air before returning to the next T-L session.

Contd...2

### Students' Entry into the College campus:

- All the students are instructed to get "parent's consent letters and Covid negative certificate before joining the college
- Separate entry for faculty and students will be arranged
- Thermal screening by a No Touch Infrared Thermometer is mandatory before entering the campus
- Each day Class rooms, Demo Rooms, Practical Halls and rest rooms are sanitized after completion of the classes.
- Any student having fever / Covid symptoms will be isolated and information will be given to parents and a covid test will be conducted for the student
- In the batch scheduled (of 50) students arriving from outside Visakhapatnam are accommodated in the hostel on one per room basis to the extent possible and feasible. Each hostel room has attached toilet.
- The housekeeping staff are dedicated to hostels only and they will not be posted elsewhere.
- Breakfast, lunch and dinner will be served to the individual rooms.
- All students after their respective 10 days stint will be vacating their hostel accommodating , each room will be sanitized for the next batch of students specially, a part from regular cleaning activity.
- Each student will go home for the next 20 days and enough home work like log book maintenance, project work and such other academic activity to keep him / her engaged at home.
- The student will again join for the 2<sup>nd</sup> cycle subsequently.

### 3. HOSPITAL CAMPUS:

- There are no covid patients at present in Gayatri Vidya Parishad hospital. Both the hospital IP & OP and college were thoroughly sanitized
- At the entry level itself thermal screening will be done and patients having fever / covid symptoms will be separated and send through a separate gate into a separate enclosure away from the regular OPDs and Wards of GVP Hospital. Each such patient is tested by RT/PCR along with the tests advised by their respective consultants. If the patient needs admission one attender is allowed per patient and the attendant also will be tested for covid by RT/PCR
- This will take reasonable care to separate the non covid patients from the covid positive patients.
- In the hospital campus also, not more than 3 or 4 people are allowed to assemble together.
- They shall maintain the covid protocol of physical distance, wearing mask and sanitization as often as required.

The above S.O.P will be followed by our college and hospital staff, students & patients.

The above SOP is uploaded in the college website ([www.gvpmmc.in](http://www.gvpmmc.in)) at 4.40 PM

(Dr. D.V.S.S. Rama Murty)

Dean

**Dr. D.V.S.S. RAMA MURTY**  
M.S., M.Ch.(Uro)

**DEAN**

**GAYATRI VIDYA PARISHAD**  
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**VISAKHAPATNAM - 530048 (AP)**





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**INSTRUCTIONS TO STUDENTS**

**Dr. NTRUHS has instructed that classes to 1<sup>st</sup> year MBBS to be started from 23.11.2020.**

- There are no Covid patients in our hospital at present.
- To get letter of consent from the parent(s) to attend the college
- To get Covid negative certificate done before two days of reporting to the college.
- To get adequate stocks of masks, sanitizer, gloves and face shields.
- To maintain physical distancing in class, laboratories and common areas, anywhere in the college or hospital campus.
- Attendance is mandatory for all the practicals and dissection classes.
- Batches of 50 will be covered in 10 days. This batch will go back to their native places and return again when they are scheduled to return as per time table.
- Student should not move out of hostel while attending the college.
- If symptoms like fever, cough, and breathlessness develop, they will be isolated and parents will be informed so.
- The final internal examinations will be conducted after completion of the course. Log books need to be completed.
- University examinations are proposed to be held after 2 months of opening of college.
- Counselling services are available in house for the needy.
- Hostel inmates will be accommodated only for 10 days as per their schedule and have to vacate the hostel.
- They have to bring bed sheet and pillow with cover and dresses enough as Dhobi services will not be available.
- They will have to get 4 box lunch hot pack and container with 2 boxes for breakfast.
- They should get their own machine for steaming purposes if they need
- No transport and food will be available for day scholars. They have to make their own arrangements for transport and food also.
- Day Scholars should take adequate personal protection
- As the posting is for 10 continuous days there are no Public Holidays including Sundays.

**Schedule: Inclusive of Both Days**

Roll No.	From	To
1 – 50	23.11.2020	02.12.2020
51-100	04.12.2020	13.12.2020
101-150	15.12.2020	24.12.2020

Date: 19.11.2020



(Dr. D.V.S.S. Rama Murthy)  
Dean